



North Yorkshire Police / PCC for North Yorkshire
Record of Meeting



Meeting: Corporate Performance Delivery and Scrutiny Board
Date and Time: Tuesday 25 October 2016 at 13:30hrs
Location: City of York Council, West Offices, Station Rise, York, YO1 6GA
Chair: Fraser Sampson/ Dave Jones

1. Attendees:

Name	Role
Dave Jones (DJ)	Chief Constable
Fraser Sampson (FS)	Interim Chief Executive and Monitoring Officer
Tim Madgwick (TM)	Acting Chief Constable
Jane Palmer (JP)	Chief Constable's Chief Finance Officer
Maria Earles (ME)	T/Head of Organisation and Development
Dave Hannan (DH)	Superintendent – Chief of Staff NYP
Will Naylor (WN)	Chief of Staff OPCC
Vicky Taylor (YT)	Inspector, Partnerships
Charlie French (CF)	Project Manager - EVOLVE
Mark Bates (MB)	Service Delivery Advisor
John Mackfall (JT)	UNISON
Mike Stubbs (MS)	Chair of North Yorkshire Police Federation

Apologies:

Name	Role
Julia Mulligan (JM)	Police and Crime Commissioner
Paul Kennedy (PK)	Acting Deputy Chief Constable
Lisa Winward (LWi)	Assistant Chief Constable
Amanda Oliver (AO)	Acting Assistant Chief Constable
Michael Porter (MP)	Commissioner's Chief Finance Officer
Phil Cain (PC)	Superintendent, NEXUS
Joanna Carter (JC)	Chief Executive Officer

Items and decisions:

No	Discussion	Outcome / Decision
2.	<p>The minutes of the previous meeting dated 27th September 2016 were approved as a true and accurate record of events.</p> <p>The action log was discussed and updates were provided.</p>	For information
3.	<p>Questions from the public</p> <p>Questions received from two members of the public are outlined below and the answer provided will also be available on the OPCC website.</p> <p>Question 1 – Neil Wilby – Employment of CEO Carter Question 2 – Gwen Swinburn – Employment of CEO Carter</p> <p>CC advised that CEO Carter is still the substantive CEO for North Yorkshire, and is therefore still employment and receiving pay. Confirmed that CEO Carter is currently on long term absence and it would not be appropriate to discuss any further details.</p>	For information
4.	<p>Thematic – Priority 5: Transforming the Organisation</p> <p>A presentation was provided by Maria Earles and this was included in the agenda for the meeting. The following action was agreed:</p> <ul style="list-style-type: none"> • Update on Wellbeing programme to be included within forward planner for this meeting. 	<p>For information</p> <p>Action 173 Created</p>
5.	<p>Community Messaging</p> <p>A report was provided by Inspector Taylor and this was included in the agenda for the meeting. The following actions were agreed:</p> <ul style="list-style-type: none"> • VT to make enquiries to be made as to why York is not intending to use the Community Messaging service to inform residents of flood warnings. TM to raise at Health and Wellbeing Board and Supt Adam Thompson to raise at partnership meeting. • TM to provide update as to when the outcome of the flood enquiry will be released and report back to DJ. • FS to provide project lead details in relation to project Athena to VT. Once information available, FS to report back to this Board any learning from this Project. • WN and VT to look at potential advertising campaign opportunities in relation to community messaging. 	<p>For information</p> <p>Actions 174-177 Created</p>
6.	Performance / Outcome Update (including Priority 2 – Cut Crime and Anti-Social Behaviour)	For information

	<p>An outline of the performance figures attached to the agenda was provided by Superintendent Hannan. The following actions were agreed:</p> <ul style="list-style-type: none"> • Further update on 101 calls to be scheduled in the forward planner for this meeting. Update to include further information in relation to percentage of calls for actual crime related matters and percentage of calls deemed as inappropriate use of the system. Data to also include information about the longest waiting time and any reasons behind such a wait. 	Action 178 Created
7.	<p>Inspection Activity</p> <p>An outline of the inspection activity was attached to the agenda. An overview was provided by Maria Earles.</p>	For information
8.	<p>Corporate Performance Delivery and Scrutiny Board Forward Planner</p> <p>The planner was noted by the Board and a discussion took place around the future items and the meeting more generally. Updates to be completed as per previous actions discussed earlier in the meeting.</p>	For information
9.	<p>Twitter Questions</p> <p>None</p>	
10.	<p>Any other business</p> <p>None</p>	
11.	<p>Date of Next Meeting: Tuesday 22nd November 2016 at 13:30 in Snow Meeting Room, West Offices, York.</p>	

Actions Agreed:

No.	Action / Update	Owner	Date Issued	Date Closed
120	<p>THEMATIC – PRIORITY 7 PARTNERSHIPS AND COMMISSIONING</p> <p>JM to link in with the chair of the APCC standing group in relation to the work of Care Concordat's nationally.</p> <p>22.03.16 – JM stated that a discussion had taken place with the chair and we were awaiting further information from them. 28.06.16 – WN advised that the APCC are reviewing the way they are grouping the thematic issues and that there has been some changes in PCCs all of which is likely to have impacted on their ability to respond. TM advised there is currently a consultation in</p>	OPCC	01.03.16	

No.	Action / Update	Owner	Date Issued	Date Closed
123	<p>relation to the Mental Health Gold Concordat for an election of a chair which needs to be responded to by 7th July. Insp Bill Scott is going to respond.</p> <p>26.07.16 – JM advised that the APCC are still reviewing their standing groups. Therefore, once we are made aware of who will be the lead for this area of work we will be able to progress.</p> <p>27.09.16 – JM advised this matter is still under review.</p> <p>25.10.16 – WN advised that the APCC general meeting had just occurred and were close to getting this resolved. A more substantial update should be available by the next meeting.</p> <p>TM to provide a progress update to JM in relation to the Case Management Software.</p> <p>22.03.16 – TM stated that a timetable has been created to assist in this area. JN advised that a recommendation would be provided to TM by 11th April 2016 and a decision can be made from there.</p> <p>26.04.16 - TM advised that we are currently awaiting a national decision which will assist in making the decision locally. TM provided reassurance that any decision made would take into account the needs of the victims as well as the need to run a secure system.</p> <p>28.06.16 – TM advised that we are still waiting for a national decision in relation to the software issues. Until this is received a further update cannot be provided.</p> <p>26.07.16 – TM advised that the Information Management is currently undertaking a review and once these results are received a discussion can be scheduled for the Executive Group before bringing back to this Board.</p> <p>23.08.16 – TM advised there have been numerous updates in relation to this action, however, further work is required in relation to the case management system due to the sensitivities around victim data. TM suggested that there should be a 4 week timeline set to determine a solution with JN and TM to meet in the next 2 weeks.</p> <p>27.09.16 – JN to provide an update outside the meeting.</p>	TM		
142	<p><u>THEMATIC – PRIORITY 1: PROTECTING VULNERABLE PEOPLE</u></p> <p>Look into the impact of the Civil Orders on the legal team to help understand the demand and any need for additional resources.</p> <p>28.06.16 – TM advised that we have some statistics and that Jane Wintermeyer will come to the next meeting to talk through, discuss the impact and how we respond.</p>	TM	26.04.16	

No.	Action / Update	Owner	Date Issued	Date Closed
	<p>26.07.16 – TM advised that Jane Wintermeyer was unfortunately unable to attend on this date but will be reporting on this matter formally. This will include reporting on the impact and effectiveness of these orders.</p> <p>23.08.16 – TM advised that Jane Wintermeyer is still due to attend the meeting to provide an update. Furthermore, it was likely the Evolve legal collaboration work (with Cleveland and Durham Police) was likely to provide some future possibilities.</p> <p>25.10.16 – CC advised JW still working with Evolve colleagues – update will be provided in due course.</p>			
150	<p><u>THEMATIC –PRIORITY 3: FOCUS ON PREVENTION AND INTERVENTION</u></p> <p>Youth Strategy – once a refresh has taken place , a piece of work to be undertaken to understand better what the outcomes are in relation to all the programme of work which has taken place in this area. This work will then be able to feed into an overall plan outlining what is trying to be achieved and can be reported back</p> <p>23.08.16 - TM advised that the Youth Commission would be actively involved in creating an advisory group to help review.</p> <p>27.09.16 – Action merged with Action 149 ‘Youth Commission Report’ JM requested that further detail is provided in relation to progress against achieving the goals. Action JN/ME to schedule date for presentation to be brought to CPDSB</p> <p>25.10.16 – ME advised that work is ongoing with both JN and Richard Anderson to ensure presentation comes to this Board.</p>	RA	26.07.16	
153	<p><u>Substance Misuse:</u></p> <p>To consider options during the commissioning process to include within the specification for the provider to be able to support the individual entirely rather than there being multiple referrals to different agencies.</p> <p>23.08.16 – TM advised that this action was in relation to multiple pathways for care.</p>	JN		
154	<p>JN and TM to work on getting an item on the agenda at the Health and Wellbeing Board as they have overarching scrutiny responsibility in drug treatment and alcohol treatment services.</p>	JN		
156	<p>Community Speedwatch – timetable to be created which details the roll out of the scheme</p> <p>12.08.16 - An engagement is in plan for the contacts made by members of the community into the Traffic Bureau. Work is currently ongoing to recruit volunteers and once recruited and trained, a full timetable will be created for the roll out of the</p>	JB		

No.	Action / Update	Owner	Date Issued	Date Closed
	<p>scheme.</p> <p>23.08.16 – TM advised that the 1st September 2016 has been set as the target date. LMc advised that recruitment and procurement has taken place and it was likely that Richmond or Harrogate will be first.</p> <p>27.09.16 – RA advised that the Community Speedwatch Co-ordinator is now in post. JM agreed that following the completion of benefit reviews a report would be presented to a future CPDSB meeting detailing the benefits realised of those areas that had received investment.</p> <p>25.10.16 – CC confirmed that a benefits review would be brought to a future meeting. ME to determine when this is to be scheduled.</p>			
163	<p>THEMATIC –PRIORITY 4: IMPROVE VICTIM CARE</p> <p>JN to report back to the force performance group any early evidence of supervisor intervention post the rolling out of the training in relation to the victim investigative journey.</p>	JN	23.08.16	
167	<p>PERFORMANCE / OUTCOME UPDATE (INCLUDING PRIORITY 2 – CUT CRIME AND ANTI-SOCIAL BEHAVIOUR)</p> <p>To look at the inclusion of outcome based performance within the performance pack to assist in providing context in some areas.</p> <p>12.09.16 – LWI advised that the performance team have been consulted and have noted the suggestions regarding the language used and interpretation of the data and links to outcomes for the community. ACC Winward has raised at Chief Officer Team and it is understood that a review of the performance pack more generally is being considered regarding the data contained. As previously mentioned at recent Corporate Performance meetings, public consultation is being considered by the OPCC on what data they would like to see and would be meaningful and how this is translated into outcomes for the public which should address the elements raised in this action. Ongoing</p> <p>25.10.16 – CC advised that this links in with ongoing governance review currently being conducted by PK and FS. WN also advised that members of the public have an opportunity to provide their</p>	LWi	23.08.16	

No.	Action / Update	Owner	Date Issued	Date Closed
168	<p>say in this regard in relation to their feedback on the Police and Crime Plan.</p> <p>Officer FTE Target of 1400 – Consideration of how this data is presented in a more meaningful manner.</p> <p>27.09.16 – JP advised that work is ongoing with HR and it is anticipated that the figures will be presented in a more meaningful manner at the next meeting.</p> <p>25.10.16 – CC advised that we will await feedback after this meeting to see if this has been achieved.</p>	JP/Human Resources		
171	<p>Corporate Performance Delivery and Scrutiny Board Forward Planner</p> <p>To conduct a review of the terms of reference for this meeting</p> <p>25.10.16 – CC advised this is ongoing in relation to the governance review @167 and linked to the Police and Crime Plan.</p>	JM	27.09.16	
172	<p>To include the follow items on the forward planner:</p> <ul style="list-style-type: none"> • Community Safety Hubs • Youth Commission – recommendations and future work • Recruitment Update • Investment Benefit Review <p>25.10.16 – ME advised that it was intended that this would form part of the thematics and will be part of the planning process.</p>	ME		
173	<p>Thematic – Priority 5: Transforming the Organisation</p> <p>Update on Wellbeing programme to be included within forward planner.</p>	RH/ME	25.10.16	
174	<p>Community Messaging</p> <p>VT to make enquiries to be made as to why York is not intending to use the Community Messaging service to inform residents of flood warnings. TM to raise at Health and Wellbeing Board and Supt Adam Thompson to raise at partnership meeting.</p>	TM/AT/VT	26.10.16	
175	<p>TM to provide update as to when the outcome of the flood enquiry will be released and report back to DJ.</p>	TM		
176	<p>FS to provide project lead details in relation to project Athena to VT. Once information available, FS to report back to this Board any learning from this Project.</p>	FS		
177	<p>WN and VT to look at potential advertising campaign</p>	WN/VT		

No.	Action / Update	Owner	Date Issued	Date Closed
	opportunities in relation to community messaging.			
178	<p>Performance / Outcome Update (including Priority 2 – Cut Crime and Anti-Social Behaviour)</p> <p>Further update on 101 calls to be scheduled in the forward planner for this meeting. Update to include further information in relation to percentage of calls for actual crime related matters and percentage of calls deemed as inappropriate use of the system. Data to also include information about the longest waiting time and any reasons behind such a wait.</p>	LWi/DH	25.10.16	