

North Yorkshire Elections Working Group

19<sup>th</sup> December 2019

OPFCC, 12 Granby Road, Harrogate, HG1 4ST

## Minutes

### Attendees:

Simon Dennis (SD)

Sharon Caddell (SC)

Thomas Thorp (TT)

Tina James-McGrath (TJM)

### Apologies:

Simon Jones (SJ)

Rena Brown (RB)

Janice Bryan (JB)

Sarah Woodcock (SW)

## **Agenda**

### Item 1

- Attendee list to be confirmed for January meetings onwards  
**Action: TJM to invite Jonathan Hodgeon**  
**Action: SC to liaise with Andrew Brodie to determine attendee from FRS**

### Item 2

- A brief timeline has been included on the PFCC website
- Policy and Scrutiny team have been appraised of requirement for support in terms of developing PFCC pack for handover
- Options for presentation discussed – presentation to be delivered in person or utilise technology with virtual attendance  
**Action: Timeline to be discussed at each meeting – SJ to action and thereafter SJ/TJM to update and develop as required**  
**Action: Policy and Scrutiny team to draft proposed prospectus by end of January 2020**  
**Action: TJM to organise meeting for SD/SC to run through prospectus at strategic level – attendees suggested as SD/SC/CC/CFO/CFO (FRS)/MD (Enable)**

Item 3

- Minutes from previous meeting approved
- Action log updated – please refer to action log

Item 4

- No update discussed

Item 5

- Update to be provided at next meeting

Item 6

- This remains as WIP

Item 7

- This is ongoing – update at next meeting

Item 8

- To be discussed at next meeting

Item 9

- No update discussed

Item 10

- No items discussed at this time