

North Yorkshire Elections Working Group

30<sup>th</sup> January 2020

OPFCC, 12 Granby Road, Harrogate, HG1 4ST

## **Minutes**

### **Attendees:**

Simon Dennis (SD)

Simon Jones (SJ)

Sarah Woodcock (SW)

Ray Ward (RW)

Tina James-McGrath (TJM)

### **Apologies:**

Sharon Caddell (SC)

Thomas Thorp (TT)

Rena Brown (RB)

Janice Bryan (JB)

## **Agenda**

### Item 1

- ToR agreed and signed off by all

### Item 2

- The timeline as published on the PFCC website was reviewed and agreed to be considered at each meeting moving forward

### Item 3

- Minutes from previous meeting approved
- Action log updated – please refer to action log

### Item 4

- Protocol once agreed to be published to NYP/OPFCC in order that everyone is aware of this in the run up to the PFCC elections

**Action: Consideration to PFCC elections should be included within EB agenda planning - SD/SC**

**Action: SD to liaise with RB in relation to forward planning for the Commissioning and Partnership team's upcoming and ongoing projects**

Item 5

- SJ confirmed everything is up to date in relation to communications, media and online
- SJ suggested a brief be drafted for media to confirm the PFCC elections process
- SD raised the subject of the commencement of responsibility of the PFCC for police complaints, dissatisfaction and recognition as there may be such correspondence received pertaining to PFCC elections

**Action: SJ to draft a press release for the media**

**Action: Correspondence process for the PFCC elections in terms of the complaints team to be drafted - TJM**

Item 6

- SD confirmed that he had raised with RB the inclusion of a section on C&P within the candidate briefing packs

Item 7

- SD confirmed a meeting with the local PARO was to take place with SD and SC 30.1.2020

Item 8

- No items were discussed

Item 9

- No update discussed

Item 10

- SJ suggested a briefing should be drafted and shared with the OPFCC team

**Action: SD to draft briefing**

**Action: TJM to organise meeting for the OPFCC**