

Zoe Metcalfe

PUBLIC TRANSPORT, FOOD, ACCOMODATION AND OTHER INCIDENTAL EXPENSES

Date	Reason/s for expense eg:	Duty start time eg: 13.00	Duty finish time eg: 14.00	Total duty time (Hrs)	Description of expense incurred (Receipts must be attached)	Amount of expenditure
14/03/2022	Meetings in London				Car Parking in York Railway Station - attending meetings in London (no receipt)	£17.50
14/03/2022	Meetings in London				Hotel booking in London - attending meetings on 14 and 15 March 2022	£258
12/05/2022	Meeting in London				Tube Ticket - Meeting in London	£6.30
12/05/2022	Meeting in London				Car Parking at York Train Station - Meeting in London	£17.50
18/05/2022	Meetings in London				Car Parking at York Train Station for 2 days - Meeting in London	£35.00
19/05/2022	Meetings in London				Lunch - Subsistence whilst in London	£6.75
17/06/2022	Consultation Event				Car Parking in York - attending Consultation event	£13.00
08/09/2022	Meeting in York				Car Parking in York - attending meeting	£2.60
21/10/2022	Consultation Launch in York				Car Parking in York - attending consultation launch	£7.50
31/10/2022	Meeting in London				Meal and refreshment - attending meeting in London	£23.87
22/11/2022	Meetings in London				Car Parking at York Railway Station - attending meetings in London	£17.50
23/11/2022	Meeting in York				Car Parking in York - attending meeting	£13.80