



**North Yorkshire Police / PCC for North Yorkshire  
Record of Meeting**



**DRAFT**

**Meeting:** Corporate Performance Delivery and Scrutiny Board  
**Date and Time:** Tuesday 26<sup>th</sup> July 2016 at 13:30hrs  
**Location:** City of York Council, West Offices, Station Rise, York, YO1 6GA  
**Chair:** Tim Madgwick / Julia Mulligan

**1. Attendees:**

<b>Name</b>	<b>Role</b>
Julia Mulligan (JM)	Police and Crime Commissioner
Tim Madgwick (TM)	Acting Chief Constable
Paul Kennedy (PK)	Acting Deputy Chief Constable
Lisa Winward	Assistant Chief Constable
Jane Palmer (JP)	Chief Constable's Chief Finance Officer
Maria Earles (ME)	T/Head of Organisation and Development
Phil Cain (PC)	Superintendent, NEXUS
Richard Flint (RF)	Head of Estates and Logistics
Will Naylor (WN)	Chief of Staff OPCC
Joanne Brooksbank (JB)	Inspector, Partnerships
John Mackfall	UNISON

**Apologies:**

<b>Name</b>	<b>Role</b>
Dave Jones (DJ)	Chief Constable
Simon Dennis	Acting Chief Executive and Monitoring Officer
Joanna Carter (JC)	Chief Executive Officer
Michael Porter (MP)	Chief Finance Officer
Amanda Oliver (AO)	Acting Assistant Chief Constable
Richard Anderson (RA)	Superintendent, Partnerships
Jane Wintermeyer	Head of Legal Services and Force Solicitor

**Items and decisions:**

<b>No</b>	<b>Discussion</b>	<b>Outcome / Decision</b>
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2.	<p>The minutes of the previous meeting dated 28<sup>th</sup> June 2016 were approved as a true and accurate record of events.</p> <p>The action log was discussed and updates were provided.</p>	For information
3.	<p><b>Corporate Performance Delivery and Scrutiny Board Forward Planner</b></p> <p>The planner was noted by the Board and a discussion took place around the future items. The following action was agreed:</p> <ul style="list-style-type: none"> <li>• Review plan on 101 service to be included for updates and discussion</li> </ul>	<p>For information</p> <p><b>Action 147 created</b></p>
4.	<p><b>Questions from the public</b></p> <p>None</p>	
5.	<p><b>Inspection Activity</b></p> <p>An outline of the inspection activity was attached to the agenda. The following action was agreed:</p> <ul style="list-style-type: none"> <li>• ME to enquire whether we have received any notification of when the HMIC Vulnerability Inspection will take place.</li> </ul>	<p>For information</p> <p><b>Action 148 created</b></p>
6.	<p><b>Thematic –Priority 3: Focus on Prevention and Intervention</b></p> <p>A presentation was provided by Jenni Newberry and Inspector Jo Brooksbank and this was included in the agenda for the meeting. The following actions were agreed:</p> <ul style="list-style-type: none"> <li>• Youth Commission Report – work identified and considered as part of the new multi-agency research and advisory group to be collated and reported back to this Board.</li> <li>• Youth Strategy – following a refresh of the strategy, work to be undertaken to understand better what the outcomes are in relation to the programme of work which has taken place in this area. This will then feed into an overall plan outlining what is trying to be achieved and can be reported back.</li> <li>• Architectural Liaison Officers –Determine what representations are being made in relation to amendments and funding that we may see in new developments for provision of policing services. This is really in relation to the bigger developments for both county and city.</li> <li>• Troubled families – to check the data contained within the ‘distribution of Developing Stronger Families cases across the county’ table to ensure it is correct.</li> <li>• Substance Misuse:             <ul style="list-style-type: none"> <li>○ To consider options during the commissioning process to include within the specification the service that the provider needs to be able to support the individual entirely rather than there being multiple referrals to different agencies.</li> </ul> </li> </ul>	<p>For information</p> <p><b>Actions 149-156 created</b></p>

	<ul style="list-style-type: none"> <li>○ JN and TM to work on getting an item on the agenda at the Health and Wellbeing Board as they have overarching scrutiny responsibility in drug treatment and alcohol treatment services.</li> <li>● Online Safety – wider communication plan to be outlined to this Board by Louise Wood.</li> <li>● Community Speedwatch – timetable to be created which details the roll out of the scheme</li> </ul>	
<b>7.</b>	<p><b>Force Management Statements Update and Discussion</b></p> <p>A presentation was provided by Superintendent Phil Cain and this was included in the agenda for the meeting. The following actions were agreed:</p> <ul style="list-style-type: none"> <li>● Links to be made with data that will be generated from the Joint Strategic Intelligence Analysis and the refreshed Police and Crime Plan.</li> <li>● Further discussions to be scheduled for Executive Group</li> </ul>	<p><b>For Information</b></p> <p><b>Actions 157-158 Created</b></p>
<b>8.</b>	<p><b>Athena House Project – Lessons Learnt</b></p> <p>A presentation was provided by Richard Flint and this was included in the agenda for the meeting.</p>	<p><b>For information</b></p>
<b>9.</b>	<p><b>Performance / Outcome Update (including Priority 2 – Cut Crime and Anti-Social Behaviour)</b></p> <p>An outline of the performance figures attached to the agenda was provided by Acting Chief Constable Winward. The follow actions were agreed:</p> <ul style="list-style-type: none"> <li>● To include 101 performance data within the performance presentation going forward.</li> <li>● As part of the Police and Crime Plan consultation, to ask members of the public what they would like to see included within the Performance presentation.</li> <li>● To report back to the Commissioner in relation to the Anti-Social Behaviour figures in the Craven area.</li> </ul>	<p><b>For information</b></p> <p><b>Action 159-161 Created</b></p>
<b>10.</b>	<p><b>Twitter Questions</b></p> <p>Question received from member of the public is outlined below and the answer provided also will be available on the OPCC website.</p> <p>Question 1 – Mr Wilby – Absence of Chief Constable Dave Jones</p> <p>The Board and members of the public were advised that whilst Mr Jones returned to work on Monday 25<sup>th</sup> July 2016, he was currently on pre-arranged annual leave and would be returning on Monday 1<sup>st</sup> August 2016.</p>	

11.	<b>Any other business</b>  None	
12.	<b>Date of Next Meeting:</b> Tuesday 23 <sup>rd</sup> August 2016 at 13:30 in Thornton Meeting Room, West Offices, York.	

**Actions Agreed:**

No.	Action / Update	Owner	Date Issued	Date Closed
116	<p><b>PEOPLE OUTCOMES</b> - PK and JN to develop a Terms of Reference commence a piece of work to track individuals through their journey to ensure the effectiveness of THRIVE throughout the whole process.</p> <p>01.03.16 – JN confirmed that a meeting took place and a draft Terms of Reference has now been drafted ready for PK to approve. It was confirmed that an update will be given at the March meeting.</p> <p>22.03.16 – PK and JN advised that the draft had been shared with the Force Control Room to ensure it is fit for purpose. Agreed to link in with AO.</p> <p>26.04.16 - JN advised that herself, Wendy Green and Leanne McConnell had had a meeting with CI Bowles and further meetings were scheduled. Work is ongoing in this area which will include looking at the victim’s journey. It was agreed that the draft ToR would be shared with the Commissioner.</p> <p>28.06.16 – PK advised that work on THRIVE has been expanded beyond the FCR into a wider development piece across the organisation. TM stated that the HMIC have noted the work completed so far in this area and are looking forward to seeing the development work.</p>	PK/JN	26.01.16	
120	<p><b>THEMATIC – PRIORITY 7 PARTNERSHIPS AND COMMISSIONING</b></p> <p>JM to link in with the chair of the APCC standing group in relation to the work of Care Concordat’s nationally.</p> <p>22.03.16 – JM stated that a discussion had taken place with the chair and we were awaiting further information from them.</p> <p>28.06.16 – WN advised that the APCC are reviewing the way they are grouping the thematic issues and that there has been some changes in PCCs all of which is likely to have impacted on their ability to respond. TM advised there is currently a consultation in relation to the Mental Health Gold Concordat for an election of a chair which needs to be responded to by 7<sup>th</sup> July. Insp Bill Scott is</p>	OPCC	01.03.16	

	<p>going to respond.  <a href="#">26.07.16 – JM advised that the APCC are still reviewing their standing groups. Therefore, once we are made aware of who will be the lead for this area of work we will be able to progress.</a></p> <p><b>121</b> JN to look at the needs in relation to specific ICT requirements to ensure the right systems are used within the FCR to enable compatibility with other systems.</p> <p>22.03.16 – JN provided an update. Work continues in this area. Niche vetting will be completed in April.                  26.04.16 - JN advised that three staff are currently going through vetting with the view that they will commence their roles in May. Training has also been organised.</p> <p><b>123</b> TM to provide a progress update to JM in relation to the Case Management Software.</p> <p>22.03.16 – TM stated that a timetable has been created to assist in this area. JN advised that a recommendation would be provided to TM by 11th April 2016 and a decision can be made from there.                  26.04.16 - TM advised that we are currently awaiting a national decision which will assist in making the decision locally. TM provided reassurance that any decision made would take into account the needs of the victims as well as the need to run a secure system.                  28.06.16 – TM advised that we are still waiting for a national decision in relation to the software issues. Until this is received a further update cannot be provided.  <a href="#">26.07.16 – TM advised that the Information Management is currently undertaking a review and once these results are received a discussion can be scheduled for the Executive Group before bringing back to this Board.</a></p>	<p><b>JN</b></p> <p><b>TM</b></p>		
<p><b>124</b></p>	<p><b>PERFORMANCE –</b>                  JM to look at the issue around the perception of Rural Communities as part of the work with the NRCN and see if there can be an analysis of the sub data set for North Yorkshire</p> <p>22.03.16 – JM advised this work still needed to take place. It was agreed that the force would provide assistance in relation to the analysis.                  26.04.16 - AO advised that the data had been received and initial analysis had taken place by the performance team. The Rural Crime Analyst will be the individual who will undertake this work</p>	<p><b>OPCC</b></p>	<p>01.03.16</p>	

	<p>in more detail, however, they are currently going through vetting so have not started their role yet.</p> <p>28.06.16 – AO advised that the analyst is in post, is currently receiving training and has started on this piece of work and wider.</p>			
	<b><u>Thematic - Quarterly Outcomes Review - Organisation Outcomes</u></b>		22.03.16	
<b>133</b>	<p><u>Infrastructure that is stable and sustainable:</u></p> <p>Continue to work with the Police ICT Company and other interested parties to determine a solution in relation to PSNP (Public Services Network in Policing) so that external video conference/streaming of meetings can become a reality within force.</p> <p>20.05.16 Investigation ongoing with the Home Office. To check with HD.</p> <p>28.06.16 – PK advised that there has been significant engagement with the Police ICT Company to assist in relation to resilience within the ICT department. This work will be looking at how we can bring in additional resources to meet the demand.</p> <p>05.08.16 – ME advised that this requirement will be incorporated into the current ICT prioritisation exercise and once timescales are established, a business case will be presented for the future delivery of a solution. Action can be closed.</p>	<b>TM</b>		05.08.16
	<u>Effective commissioned and partner services</u>			
<b>136</b>	<p>PK to provide an update to JM in relation to Vulnerable Assessment Teams (VAT) and the incorporation of Health in city of York.</p> <p>28.06.16 – PK advised that there are no concerns of recent in relation to how the VAT is working and that LW is currently monitoring.</p> <p>26.07.16 – WN raised a specific issue in relation the CSE Contact groups which had been raised at the OPCC. It was agreed that this would be forwarded onto LW to enable enquires to be made.</p>	<b>PK</b>		
<b>137</b>	<p>JN to update JM in relation to third sector provision for vulnerable people so it can be ensured there are no gaps in the service.</p>	<b>JN</b>		
	<b><u>Performance</u></b>		22.03.16	
<b>138</b>	<p>A breakdown to be compiled to help understand the data more fully, especially in relation to the impact of cross border crime.</p> <p>01.06.16 - PK has advised that about 30% of offenders (i.e. those we have caught) for burglaries, thefts and robberies recorded across the last 2 years have an address outside of NY. This can be</p>	<b>PK</b>		

<p>139</p>	<p>split down further by saying in 2014/15 it was 31% and in 2015/16 it was 29%.                  26.07.16 – LW to discuss matter with AO in relation to how this fits in with pro-active policing. This will help produce a more detailed breakdown which will include outcomes.</p> <p>The Rural Task Force to engage with members of the public, particularly farmers, so demand can be understood in these areas.                  06.08.16 – AO advised that this update would form part of the main Rural Task Force update at the September Corporate Performance meeting.</p>	<p><b>Rural Task Force</b></p>		
<p>142</p> <p>143</p> <p>144</p> <p>145</p>	<p><b><u>Thematic – Priority 1: Protecting Vulnerable People</u></b></p> <p>Look into the impact of the Civil Orders on the legal team to help understand the demand and any need for additional resources.                  28.06.16 – TM advised that we have some statistics and that Jane Wintermeyer will come to the next meeting to talk through, discuss the impact and how we respond.                  26.07.16 – TM advised that Jane Wintermeyer was unfortunately unable to attend on this date but will be reporting on this matter formally. This will include reporting on the impact and effectiveness of these orders.</p> <p>The Commissioner to receive a more detailed briefing on the Time to Project – MESMAC &amp; BASIS Yorkshire.                  26.07.16 – JN advised that after the May meeting the commissioner was updated. Currently nearly at the end of the tendering process and JN will update the Board at the next meeting.</p> <p>Regional Sexual Assault Referral Centre forensic difficulties – JN to continue to work with regional procurement and go through the contract management process and report back findings to this Board                  26.07.16 – JN advised that in relation to the SARC, there were a number of concerns around the Mountain Healthcare service. An action plan was created and these have been worked through. There is currently one outstanding action regarding self-referrals. There is also further work required around anonymous intelligence reporting into the force which is currently being worked through with colleagues in NYP.                  JM advised that research has now been received through the Children’s service and this needed to be taken into account with a response required from the force in relation to its contents.</p> <p>FCR Triage – Look at the demand outside the core hours of service</p>	<p><b>TM</b></p> <p><b>JN</b></p> <p><b>JN</b></p> <p><b>JN</b></p>	<p>26.04.16</p>	

	<p>in conjunction with the York Together work.                  26.07.16 – JN sought clarity on this action and a discussion took place at Board around the requirements. JN advised the Board that currently it had not been possible within the FCR for practitioners to have direct contact with the officer or individual suffering from a mental health crisis – this position was queried by both PK and LW. It was agreed that would be explored and an update will be provided at the next meeting.</p>			
147	<p><b><u>Forward Planner</u></b></p> <p>Review plan on 101 service to be included for updates and discussion</p>	LW	26.07.16	
148	<p><b><u>Inspection Activity</u></b></p> <p>ME to enquire whether we have received any notification of when the HMIC Vulnerability Inspection will take place.                  28.07.16 – ME advised that the dates for the HMIC inspection on Vulnerability are confirmed as 26-30 September. The inspection will also include Stalking and Harassment and Hate Crime.</p>	ME	26.07.16	
	<p><b><u>Thematic –Priority 3: Focus on Prevention and Intervention</u></b></p>		26.07.16	
149	<p>Youth Commission Report – work identified and considered as part of the new multi-agency research and advisory group to be collated and reported back to this Board.</p>	JN		
150	<p>Youth Strategy – once a refresh has taken place , a piece of work to be undertaken to understand better what the outcomes are in relation to all the programme of work which has taken place in this area. This work will then be able to feed into an overall plan outlining what is trying to be achieved and can be reported back.</p>	RA		
151	<p>Architectural Liaison Officers – Determine what representations are being made in relation to amendments and funding that we may see in new developments for provision of policing services. This is really in relation to the bigger developments for both county and city.                  10.08.16 - The Architectural Liaison Officers (now known nationally as Designing Out Crime Officers – DOCO’s) review the plans for any housing developments of ten houses and above. DOCO’s encourage all developments to attain ‘Secure By Design’ recognition which is the NPCC approved standard for developments and will conduct site inspections to ensure compliance.</p>	RA		



NOT PROTECTIVELY MARKED

	<p>Contact has been made recently with all local authorities requesting that their consultations for new developments include NYP and a proposal regarding how future opportunities are progressed is being submitted to the ICT &amp; Estates Board in September.</p>			
152	<p>Troubled families – to check the data contained within the ‘distribution of Developing Stronger Families cases across the county’ table to ensure it is correct.</p> <p>10.08.16 – Whilst it is confirmed that the data provided in the table was correct at the point at which it was provided, it referred to individuals rather than families. The format for future updates will reflect family units</p>	RA		
153	<p><u>Substance Misuse:</u></p> <p>To consider options during the commissioning process to include within the specification for the provider to be able to support the individual entirely rather than there being multiple referrals to different agencies.</p>	JN		
154	<p>JN and TM to work on getting an item on the agenda at the Health and Wellbeing Board as they have overarching scrutiny responsibility in drug treatment and alcohol treatment services.</p>	JN		
155	<p>Online Safety – wider communication plan to be outlined to this Board by Louise Wood.</p>	Louise Wood		
156	<p>Community Speedwatch – timetable to be created which details the roll out of the scheme</p> <p>12.08.16 - An engagement is in plan for the contacts made by members of the community into the Traffic Bureau. Work is currently ongoing to recruit volunteers and once recruited and trained, a full timetable will be created for the roll out of the scheme.</p>	JB		
	<b>Force Management Statements</b>			
157	<p>Links to be made with data that will be generated from the Joint Strategic Intelligence Analysis and the refreshed Police and Crime Plan.</p>	PC	26.07.16	
158	<p>Further discussions to be scheduled for Executive Group</p>	PC/KB		
	<b>Performance / Outcome Update (including Priority 2 – Cut Crime</b>		26.07.16	

NOT PROTECTIVELY MARKED

	<b>and Anti-Social Behaviour)</b>			
<b>159</b>	To include 101 performance data within the performance presentation going forward.	<b>LW</b>		
<b>160</b>	As part of the Police and Crime Plan consultation, to ask members of the public what they would like to see included within the Performance presentation.	<b>OPCC</b>		
<b>161</b>	To report back to the Commissioner in relation to the Anti-Social Behaviour figures in the Craven area.	<b>LW</b>		

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