



Related Parties Declaration Form 2016/17

Please read the attached notes and then provide details of any business, commercial or charitable organisations which were related parties between 1st April 2016 and 31st March 2017, irrespective of whether you believe there were any financial transactions with NYPCC during this period.

[illegible]

Please indicate whether you are signing statement A or statement B and return the completed form by email to Sandra.Langthorne@northyorkshire.pnn.police.uk

Statement of Accounts for the Year to 31 March 2017 Related Party Relationships.

The Police and Crime Commissioner (NYPCC) and the Chief Constable (CCNY) are required to disclose material transactions with related parties as part of the published annual accounts. These declarations will need to include your related parties for the year ended 31st March 2017.

Related parties are bodies or individuals that have the potential to control or influence the reporting body, or to be controlled or influenced by NYPCC or the force. Disclosure of these transactions is designed to allow readers of the accounts to assess the extent to which the reporting body might have been constrained in its ability to operate independently or might have secured the ability to limit another party's power to bargain freely with the body.

In this context we need to consider the Senior Leadership Team and also close members of their families. Close members of your family are those family members who may be expected to influence or be influenced by you and specifically includes:

- your spouse, civil partner and/or domestic partner
- your children and the children of your spouse, civil partner or domestic partner, and
- your dependants and the dependants of your spouse, civil partner or domestic partner.

Related party relationships do not include relationships that arise out of the normal course of your relationship with NYPCC or CCNY. So, for example, salary, allowances and the proper re-imbursement of expenses do not constitute related party transactions.

The presence or absence of a financial transaction does not of itself define whether a related party relationship exists. Related parties can be in the UK or overseas. Examples of related parties might be:

- Any business owned by you, or in which you have an interest, even if you do not work for the business
- A business owned or operated by your spouse or partner
- Any company of which you are a Director.

but would not include a company listed on a recognised stock exchange unless you (or your spouse or partner) is employed by the company in a senior management capacity or you own more than 5% of the issued share capital

- Potential partner organisations (including parish, district and county councils, charities, voluntary organisations, boards of governors, police/local/central government related working parties and committees (including ACPO, JPAC, CIPFA, APA etc) and joint working boards (including Safer Community Partnerships, Road Safety Partnerships, Local Strategic Partnerships, Childrens Trust etc)

but would not include membership of a trade union unless you (or your spouse or partner) is an official of the union.

If you have any queries regarding this return please contact Sandra Langthorne Sandra.langthorne@northyorkshire.pnn.pce.uk 01609 643507, or Jane Osborne, Head of Finance, jane.osborne@northyorkshire.pnn.police.uk 01609 643508