	AGENDA ITEM / ISSUE	ToR	INDICATIVE DATES 2017/2018				
			March	Мау	Annual Review	July	November
	QUARTERLY ITEMS						
1	Internal Audit Reports and Plan Progress Update	Internal Audit	*	*		*	*
	External Audit Update	External Audit	*	*		*	*
	Audit Recommendations Tracker	Internal Control Framework	*	*		*	*
	In Year Financial Monitoring and MTFP	Financial Reporting	*	*		*	*
	HMIC Reports	Inspection & Review	*	*		*	*
6	HMIC Recommendations Tracker	Internal Control Framework	*	*		*	*
7	Risk Register and Business Continuity Overview	Corporate Risk Management	*	*		*	*
	ANNUAL ITEMS						
8	Approval of Internal Audit Programme	Internal Audit	*				-
	Agreement of External Audit Plan and fees	External Audit					*
	Annual Internal Audit Report(s) and Opinion(s)	Internal Audit		*			
	Previous Annual Governance Statement Area for Development Update	Internal Control Framework	*				
	Draft Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment		*			
13	Final Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment				*	
14	Civil Claims Overview	Civil Claims					
	Information Assurance Report	Information Governance					
	JIAC Annual Report	Internal Control Framework				*	
18	Review of Accounting Policies	Financial Reporting	*				
	ITEMS AS REQUIRED						
17	Cyber Security and Information Risk Guidance for Audit Committees	Information Governance	Dec-17				
19	GDPR Preparation	Information Governance	Mar-18				