



**North Yorkshire Police /
Office of the Police & Crime Commissioner for North Yorkshire
Record of Meeting**

Meeting: Executive Board
Date and Time: Tuesday 22nd May 2018
Location: Aysgarth Meeting Room, Alverton Court, Northallerton
Chair: Fraser Sampson

Attendees:

Name	Role
Fraser Sampson (FS)	Interim Chief Executive Officer (CEO)
Lisa Winward (LWi)	Deputy Chief Constable
Will Naylor (WN)	Deputy PCC for North Yorkshire
Tom Thorpe (TT)	Policy and Scrutiny Manager for the Office of the PCC (OPCC)
Maria Earles (ME)	Head of Organisation & Development
Michael Porter (MP)	PCC's Chief Finance Officer
Richard Jones (RJ)	Chief Digital Information Officer
Jane Wintermeyer (JW)	Head of Legal Services / Force Solicitor
Jenni Newberry (JN)	Head of Commissioning & Partnerships
Jane Palmer (JP)	Chief Constable's Chief Finance Officer & Chief Accountant
Claire Craven-Griffiths (CCG)	Chief of Staff for North Yorkshire Police
Joanne Bull (JB)	Liaison Lead for Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services
Kirsty Bewick (KB)	Personal Assistant to Chief Executive Officer (Minutes)
Phil Cain (PC)	Assistant Chief Constable for North Yorkshire (Item 918a only)
Richard Flint (RF)	Head of Estates, Transports & Logistics (Item 918a only)

Apologies:

Name	Role
Julia Mulligan (JM)	Police & Crime Commissioner (PCC)
Dave Jones (DJ)	Chief Constable (CC)
Louise Wood (LW)	Head of Corporate Communications

Items and Decisions:

	Discussion	Outcome / Decision
917	Minutes of Previous Meeting	
	The Minutes of the previous meeting held on 27 th March 2017 were approved for publication. Updates were provided for the Action Log.	
918	Decisions Required and Report for Information	
918a	<p><u>Estates Strategy Update</u> RF provided a presentation to Board members in relation to the Estates Strategy. The Board were advised that the key principles around the strategy included being efficient and effective, the incorporation of the police and crime plan, to explore collaborative opportunities, to reduce capital and revenue costs, to find flexible ways of working, to minimise the environmental footprint, consideration of security arrangements and the consideration of the one public estate agenda. The Board accepted the contents of the strategy but requested for a few amendments to be completed which included including sections around governance and risks and changing some terminology used. It was further agreed that a meeting needed to be arranged with the PCC, that ME would support RF with incorporation of the governance section, the strategy would be further discussed at the Executive Group and the business case would come back to board.</p>	Action 918a was raised
918b	<p><u>Budget Monitoring Report</u> MP advised that it had been a challenging year financially with a £1.8 million overspend which could be attributed to areas such as overtime and pensions. A discussion took place around pensions and the impact of the 2015 pension changes. It was agreed that MP would look at the regional and national picture and bring back for further discussion at a future board.</p>	Action 918b was raised
918c	<p><u>Draft Statement of Accounts 2017/18</u> Item not discussed.</p>	
918d	<p><u>Treasury Management Report</u> MP advised that this report was now more applicable than it had been previously due to the current financial situation. The board were further advised that in order to invest efficiencies and savings would need to found. It was agreed that there was a need for a communications strategy.</p>	Action 918d was raised
918e	<p><u>Corporate Health Pack</u> A general discussion took place around its contents and the need to understand what is needed within the document. It was agreed that it needed to be discussed further at a future Executive Group.</p>	Action 918e was raised
919	Transform 2020	
	ME advised that the tendering process had been sent out on 20 th March 2018 with the closing date for bids set for 8 th June 2018. It was indicated that the current view for governance is that the business change board would have some delegated authority but would continue to report to this Board. Carl Roberts (X-Net) who presented to the Board in March has agreed to contribute to the process as a design specialist.	

	Discussion	Outcome / Decision
920	Decisions & Delegated Matters to Note	
	<u>Decision-Making Forecast Status Update</u> The report was noted by the Board.	
	<u>Decision Notices Approved and in Progress list</u> RJ raised the Digital Strategy and it was agreed that if possible it would be scheduled to come to Board in July and an Executive Group before that date. A discussion took place around the in progress decisions. It was agreed that further information was required to enable the Board to determine whether they still needed to come for a decision.	Action 920 raised
921	Matters relating to Public Accountability Meeting	
	No matters were raised for discussion.	N/A.
922	National or Local Developments or Consultations	
	No matters were raised for discussion.	N/A.
923	Forthcoming Events or Communications	
	The Board noted that the NPCC meetings were not included. It was agreed that this needed to be included going forward.	Action 923 raised
924	Freedom of Information Act and Transparency Matters for Mention by Exception	
	No matters were raised for discussion.	N/A.
925	Any Other Business (AOB)	
	The Board noted the work being completed around the General Data Protection Regulation compliance deadline of 25 May 2018. Thanks were given to the two Data Protection Officers Susan Haider and Kirsty Bewick. WN advised that the Neighbourhood Policing Survey was getting launched on Wednesday 23 rd May and would be open for a period of 8 weeks. JB advised that a communication would soon be received about the HMICFRS inspection next year.	
926	Date & Time of Next Meeting	
	The next meeting of the Executive Board will take place at 09:30 on 24 th July 2018 in the Forge Meeting Room, North Yorkshire Police Headquarters.	