	AGENDA ITEM / ISSUE	ToR	INDICATIVE DATES 2018/2019				
			May-18	Annual Review	Jul-18	Nov-18	Mar-19
	QUARTERLY ITEMS						
1	Internal Audit Reports and Plan Progress Update	Internal Audit	*		*	*	*
2	External Audit Update	External Audit	*		*	*	*
3	Audit Recommendations Tracker	Internal Control Framework	*		*	*	*
	In Year Financial Monitoring and MTFP	Financial Reporting	*		*	*	*
	HMIC Reports	Inspection & Review	*		*	*	*
	HMIC Recommendations Tracker	Internal Control Framework	*		*	*	*
7	Risk Register and Business Continuity Overview	Corporate Risk Management	*		*	*	*
14	Civil Claims Overview	Civil Claims			*	*	*
	ANNUAL ITEMS						
	Approval of Internal Audit Programme	Internal Audit					*
	Agreement of External Audit Plan and fees	External Audit				*	
	Annual Internal Audit Report(s) and Opinion(s)	Internal Audit	*				
11	Previous Annual Governance Statement Area for Development Update	Internal Control Framework					*
12	Draft Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment	*				
13	Final Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment			*		
	Information Assurance Report	Information Governance					
	JIAC Annual Report	Internal Control Framework			*		
18	Review of Accounting Policies	Financial Reporting					*
	ITEMS AS REQUIRED						
	Cyber Security and Information Risk Guidance for Audit Committees	Information Governance	Dec-17				
19	GDPR Preparation	Information Governance	Mar-18				1