North Yorkshire Police Record of Meeting





Meeting:Joint Independent Audit CommitteeTime and date:Tuesday 23rd July 2019, 14:00-16:00Location:Haigh Meeting Room, Ground Floor, Alverton CourtChair:Max Thomas

Attendees:

Name	Role
Lisa Winward (LW)	Chief Constable
Helen Fowler (HF)	Member
Pauline Fox (PF)	Member
Asim Ashraf (AA)	Member
Michael Porter (MP)	PFCC's Chief Finance Officer
Jane Palmer (JP)	Chief Constable's Chief Finance Officer & Chief Accountant
Ray Ward	Managing Director Enable
Donald Stone (DS)	Risk & Assurance Manager
Phil Church (PC)	Internal Audit (RSM)
Gavin Barker (GB)	Mazars
Dan Harris (DH)	Internal Audit (RSM)
Shain Yapp (SY)	Personal Assistant to the Commissioner's Chief Finance Officer (Minute taker)

Apologies:

Name	Role
Jason Brine	Chair
Heather Cook	Member

Items and Decisions:

No.	Discussion	Outcome / Decision
436	Attendance and apologies	
	It was noted a quorum of the Committee was present	
	Apologies;	
	Jason Brine	
	Heather Cook	
437	Declaration of Interest	For information
	There was one declarations of interest from MT who advised that his company	
	Veritau provide the Statutory Data Protection Officer Services to the OPFCC.	
438	Minutes of previous meeting	For information
	The minutes were approved for publication.	

No.	Discussion	Outcome / Decision
439	Matters arising	For information
	There were no matters arising from the previous meeting that were not	
	included on the agenda for this meeting.	
440	Internal Audit reports and Dian Dreamers undetes	
440	Internal Audit reports and Plan Progress updates	
	Progress paper	
	Follow up report	
	Vetting report	
	Positive action report.	
	A brief synopsis was provided to the committee.	
	No questions were raised.	
441	External Audit Updates	
	GB provided his assurance on the draft Combined Report, and advised	Noted
	committee that there had been no questions or objections raised by members	
	of the public on the accounts.	
	GB thanked the Officers for their hard work and meeting the tight deadlines.	
	Members thanked the officers and auditors for a positive report and	
	congratulated everyone on their hard work.	
442	Internal Audit Recommendations Tracker	
	DS opened to questions and views.	
	No questions were raised.	
443	HMIC Reports/ HMIC recommendation tracker	
	DS updated the committee that the report requires further work to anonymise	
	personal details. An in-depth coverage of the process will be shared in the	
	November meeting.	
	Diale Management and Dusinger Continuity Occurring	
444	<u>Risk Management and Business Continuity Overview</u> Risk Management: Brief summery provided by DS, updates are now reflected in	
	the report and fed into the Executive Board. Members requested a copy of the	
	Principle Risk Register.	
	Business Continuity: DS shared details of recent Desktop Exercises.	
	Members have requested details of the success of the exercises taken place.	

445 Buildings Undates Controlling / Decision 445 Rub briefed the committee on the function of Enable North Yorkshire. RW added that his role as managing director so far has been to gain an understanding from the Chief Constable, Chief Fire Officer and senior officers on their vision of improving efficiencies, offering best value for money whilst maintaining best practice. RW advised that the Senior Leadership review is currently being progressed. Noted RW advised that the Transform 2020 programme is on target, and the expected savings will be achieved in the planned timeframe. Noted 446 Civil Claims A detailed closed session was presented to the committee prior to the meeting. 447 In Year Financial Monitoring and MTFP – Outturn Report Noted 447 In Year Financial Monitoring and MTFP – Outturn Report Moted 448 Anual Governance Statement Noted 449 Hand Governance Statement Noted 448 Aniual Governance Statement Noted 449 Final Accounts Noted 449 Final Accounts Metains as suggested on the function of significance. 449 Final Accounts Mole advised that the draft accounts were presented at the May meeting, minor adjustment were made but nothing of significance. Noted 449 Final Accounts MP advised that the	No.	Discussion	Outcome / Decision
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	451	Information Management Report	

No.	Discussion	Outcome / Decision
	The chair thanked KW and M L for making the time to provide the members	
	with a briefings in their closed session it is very much appreciated.	
452	JIAC Forward Planner	
	Noted.	
453	Policing and Crime Annual Report	
	2018 -2019 (draft Report)	
	MP advised that the report was circulated to the committee for information.	
454	AOB	
	The Chair thanked Pauline Fox on her tenure end.	
455	Dates of future meetings	Noted
	28 th November 2019	
	17 th March 2020	
	19th May 2020	
	21st July 2020	

Actions Agreed:

No.	Action / Update	Owner	Date Issued	Date Closed
20	<u>HMICFRS Reports</u> Requirement for useable tracker / report / management information based on the HMICFRS tracking software	DS	20.11.2018	
20.b	JB requested that a demonstration of the tracking software be available prior to the next meeting.	DS	19.03.2019	21.07.2019
21	Financial Reporting In accordance with the Terms of Reference in year financial reports / executive overview should be provided on a quarterly basis for PFCC and CC	MP/JP	20.11.2018	21.07.2019
22	Corporate Governance changes A summary of Corporate Governance changes to be provided by MP in the May meeting.	MP	19.03.2019	21.07.2019
23	ISO report The ISO reporting provided at the Information Management meeting to be incorporated into the Claims Overview reporting each ¼ for the JIAC.	DS	19.03.2019	21.07.2019

The next meeting will take place at Tuesday 28th November 2019 in the Haigh Meeting Room at 14:00 -16:00. Papers for discussion are to be submitted by close of play one week prior to the meeting date.

A pre-meeting for the members will take place at Tuesday 28th November 2019 in the Haigh Meeting Room at 13:00 -14:00.