

	AGENDA ITEM / ISSUE	ToR	INDICATIVE DATES 2021/2022				
			Mar-22	Jun-22	Annual Review	Sep-22	Dec-21
	QUARTERLY ITEMS						
1	Internal Audit Reports and Plan Progress Update	Internal Audit	*	*		*	*
31	Sector Update	Internal / External Audit	*	*		*	*
2	External Audit Update	External Audit	*	*		*	*
3	Audit Recommendations Tracker	Internal Control Framework	*	*		*	*
4	In Year Financial Monitoring and MTFP	Financial Reporting	*	*		*	*
5	HMICFRS Reports	Inspection & Review	*	*		*	*
6	HMICFRS Recommendations Tracker	Internal Control Framework	*	*		*	*
7	Risk Register and Business Continuity Overview	Corporate Risk Management	*	*		*	*
14	Civil Claims Overview	Civil Claims	*	*		*	*
15	Information Assurance Report	Information Governance	*	*		*	*
	ANNUAL ITEMS						
8	Approval of Internal Audit Programme	Internal Audit	*				
9	Agreement of External Audit Plan and fees	External Audit	*				
10	Annual Internal Audit Report(s) and Opinion(s)	Internal Audit		*			
11	Previous Annual Governance Statement Area for Development Update	Internal Control Framework	*				
12	Draft Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment		*			
13	Final Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment	*			*	
16	JIAC Annual Report	Internal Control Framework	*			*	
18	Review of Accounting Policies	Financial Reporting	*				
20	Civil Claims Detailed Analysis (comparison with MSF if possible)	Civil Claims		*			
33	JIAC Terms of Reference	Best Practice: Annual Review		*			