

	AGENDA ITEM / ISSUE	ToR	INDICATIVE DATES 2021/2022				
			Jun-22	Annual Review	Sep-22	Dec-22	Mar-23
	<b>QUARTERLY ITEMS</b>						
1	Internal Audit Reports and Plan Progress Update	Internal Audit	*		*	*	*
31	Sector Update	Internal / External Audit	*		*	*	*
2	External Audit Update	External Audit	*		*	*	*
3	Audit Recommendations Tracker	Internal Control Framework	*		*	*	*
4	In Year Financial Monitoring and MTFP	Financial Reporting	*		*	*	*
5	HMICFRS Reports	Inspection & Review	*		*	*	*
6	HMICFRS Recommendations Tracker	Internal Control Framework	*		*	*	*
7	Risk Register and Business Continuity Overview	Corporate Risk Management	*		*	*	*
14	Civil Claims Overview	Civil Claims	*		*	*	*
15	Information Assurance Report	Information Governance	*		*	*	*
	<b>ANNUAL ITEMS</b>						
8	Approval of Internal Audit Programme	Internal Audit					*
9	Agreement of External Audit Plan and fees	External Audit					*
10	Annual Internal Audit Report(s) and Opinion(s)	Internal Audit	*				
11	Previous Annual Governance Statement Area for Development Update	Internal Control Framework					*
12	Draft Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment	*				
13	Final Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment			*		*
16	JIAC Annual Report	Internal Control Framework			*		*
18	Review of Accounting Policies	Financial Reporting					*
20	Civil Claims Detailed Analysis (comparison with MSF if possible)	Civil Claims	*				
33	JIAC Terms of Reference	Best Practice: Annual Review	*				