

	AGENDA ITEM / ISSUE	ToR	INDICATIVE DATES 2021/2022				
			Dec-22	Mar-23	Jun-23	Annual Review	Sep-23
	QUARTERLY ITEMS						
1	Internal Audit Reports and Plan Progress Update	Internal Audit	*	*	*		*
31	Sector Update	Internal / External Audit	*	*	*		*
2	External Audit Update	External Audit	*	*	*		*
3	Audit Recommendations Tracker	Internal Control Framework	*	*	*		*
4	In Year Financial Monitoring and MTFP	Financial Reporting	*	*	*		*
5	HMICFRS Reports	Inspection & Review	*	*	*		*
6	HMICFRS Recommendations Tracker	Internal Control Framework	*	*	*		*
7	Risk Register and Business Continuity Overview	Corporate Risk Management	*	*	*		*
14	Civil Claims Overview	Civil Claims	*	*	*		*
	OTHER ITEMS						
15	Information Assurance Report	Information Governance		*			*
8	Approval of Internal Audit Programme	Internal Audit		*			
9	Agreement of External Audit Plan and fees	External Audit		*			
10	Annual Internal Audit Report(s) and Opinion(s)	Internal Audit			*		
11	Previous Annual Governance Statement Area for Development Update	Internal Control Framework		*			
12	Draft Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment			*		
13	Final Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment	*				*
16	JIAC Annual Report	Internal Control Framework		*			
18	Review of Accounting Policies	Financial Reporting		*			
20	Civil Claims Detailed Analysis (comparison with MSF if possible)	Civil Claims			*		
33	JIAC Terms of Reference	Best Practice: Annual Review			*		