

	AGENDA ITEM / ISSUE	ToR	INDICATIVE DATES 2023/2024				
			Annual Review	Sep-23	Nov-23	Mar-24	Jun-24
	<b>QUARTERLY ITEMS</b>						
1	Internal Audit Reports and Plan Progress Update	Internal Audit		*	*	*	*
31	Sector Update	Internal / External Audit		*	*	*	*
2	External Audit Update	External Audit		*	*	*	*
3	Audit Recommendations Tracker	Internal Control Framework		*	*	*	*
4	In Year Financial Monitoring and MTFP	Financial Reporting		*	*	*	*
5	HMICFRS Reports	Inspection & Review		*	*	*	*
6	HMICFRS Recommendations Tracker	Internal Control Framework		*	*	*	*
7	Risk Register and Business Continuity Overview	Corporate Risk Management		*	*	*	*
14	Civil Claims Overview	Civil Claims		*	*	*	*
	<b>OTHER ITEMS</b>						
15	Information Assurance Report	Information Governance		*		*	*
8	Approval of Internal Audit Programme	Internal Audit				*	
9	Agreement of External Audit Plan and fees	External Audit				*	
10	Annual Internal Audit Report(s) and Opinion(s)	Internal Audit					*
11	Previous Annual Governance Statement Area for Development Update	Internal Control Framework				*	
12	Draft Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment					*
13	Final Accounts and Annual Governance Statement	Financial Reporting / Internal Control Environment			*		
16	JIAC Annual Report	Internal Control Framework		*			
18	Review of Accounting Policies	Financial Reporting				*	
20	Civil Claims Detailed Analysis (comparison with MSF if possible)	Civil Claims					*
33	JIAC Terms of Reference	Best Practice: Annual Review					*
	Monitoring Officer Protocol Report						*
	Exhibits Audit - Management Update			*			