

NORTH YORKSHIRE POLICE										FORM REF: 31	
BUSINESS MILEAGE CLAIM FORM											
(This form is not for re-location claims)											
Name		Simon Dennis		Date of change of car (If applicable)				Cost Centre			
Pin No				Engine CC		This must be the actual Engine CC from your V5 Reg document					
Collar No				Home post code		Home					
										A	B
Date	Journey Start Location	Start Time 00:00	Post Code	Places visited	Journey Finish Location	Finish Time 00:00	Post Code	Reason/s for Journey eg: Meeting (Drop Down fields)	Miles Travelled	Home to Work Mileage to Deduct Ref: Point 1	Miles Claimed (A minus B)
11.07.23	HOME	08:00	HOME	Northallerton	HQ	09:00	DL6 1BF	Meetings in Northallerton	26.2	4.7	21.5
11.07.23	HQ	14:00	DL6 1BF	Northallerton	HOME	15:00	HOME	Meetings in Northallerton	26.2	4.7	21.5
26.07.23	HOME	08:00	HOME	Northallerton	HQ	09:00	DL6 1BF	EB	26.2	4.7	21.5
26.07.23	HQ	17:00	DL6 1BF	Northallerton	HOME	18:00	HOME	EB	26.2	4.7	21.5
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										Total Miles	86