



Community Safety and Serious Violence Fund Applications

**Guidance Notes
April 2024**

Guidance notes for applicants

Community Safety and Serious Violence Fund - Aims

The Police, Fire and Crime Commissioner for North Yorkshire, (The Commissioner) is committed to a commissioning approach to Community Safety and Serious Violence funding, with the aim of investing in **evidence-based initiatives** at a local level, which aim to reduce serious violence and achieve positive outcomes for individuals and communities.

Serious Violence Duty (SVD) Background

The Duty, introduced in January 2023, requires the Police, Fire and Crime Commissioner to convene partners including North Yorkshire Police, North Yorkshire Fire and Rescue Service, Probation services, North Yorkshire Council, City of York Council and the Humber and North Yorkshire Integrated Care Board to work together to prevent and reduce Serious Violence that occurs in the area, develop a Strategic Needs Assessment (SNA) and implement a Response Strategy to address it.

The full national guidance can be found here: [Serious Violence Duty - Statutory Guidance \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

North Yorkshire and York Approach

The aims of the North Yorkshire and York response to Serious Violence are:

- To understand the extent of violence throughout North Yorkshire through the analysis of characteristics, patterns of behaviour and the impact on the wider community.
- To establish the risk factors that increase the likelihood of violence, and how these factors can be reduced through prevention, diversion, and early intervention.
- To establish effective interventions in a variety of settings and monitor the impact on reducing serious violence these interventions produce.

North Yorkshire and York Definition of Serious Violence

The Serious Violence Duty is not given a set definition of serious violence, and each local area is encouraged to set their own definition.

The definition of serious violence for North Yorkshire and York reflects issues found within the local area, and the impact and prevalence of different types of serious violence. Therefore, for North Yorkshire and York, the following crimes are included in our definition of serious violence and were used during the Strategic Needs Assessment (SNA):

- Homicide

- Violence with Injury¹
- Domestic Abuse
- Rape and Sexual Offences
- Weapon Related Violence; including Weapon Possession
- Arson Endangering Life
- Stalking and Harassment; non-domestic

In addition, the following areas of thematic interest are considered within the wider profile:

- Violence Against Women and Girls (VAWG)
- Young People
- Alcohol and Substance Misuse
- Mental Health
- Deprivation and Employment
- Education

The full North Yorkshire and York SNA and Response Strategy can be found here:

<https://www.northyorkshire-pfcc.gov.uk/how-can-we-help/community-projects/svd/>

Police and Crime Plan

The Police and Crime plan, which all Police Commissioners must produce, sets out the vision and priorities for policing and community safety, as well as the objectives and ambitions that the Chief Constable will be held to account against.

North Yorkshire's Police and Crime Plan 2022 - 25, is an evidence-based plan, informed by the public's identified priorities. A consultation, undertaken by the Office of the Police, Fire and Crime Commissioner (OPFCC) engaged with over 3,500 people and over 2,000 responded to the survey. The subsequent plan aims to respond to the concerns raised, while setting expectations for North Yorkshire Police to achieve.

Key priorities raised through consultation included **public safety**, with a particular focus on the safety of women and girls, **violence, serious and organised crime**, especially those crimes linked to drugs and county lines, **crime prevention** and **police visibility in communities**.

The full Police and Crime Plan for North Yorkshire can be found here: [Police and Crime Plan 2022 - 2025 - Police, Fire and Crime Commissioner North Yorkshire \(northyorkshire-pfcc.gov.uk\)](#)

North Yorkshire and York Community Safety Partnerships

The Crime and Disorder Act 1998 places a statutory duty on local authorities to create multi-agency partnerships to tackle crime, disorder, anti-social behaviour, substance misuse, other behaviour adversely affecting the local environment and to reduce re-offending. The world of community safety

¹ Attempted Murder, Endangering Life, Grievous Bodily Harm, Actual Bodily Harm, Administering Poison with Intent to Injure, Non-Fatal Strangulation and Suffocation



continually changes and despite significant organisational change, the need for partners to work together is essential.

The strategic plan for North Yorkshire Community Safety Partnership aims to identify the national and local influences that affect the agreed priority areas for delivery during 2022-24. A new strategic plan is being developed for launch in 2024. Priority Areas for Delivery:

- Partnership development (link across safeguarding)
- Community safety hubs (operational hubs that support local community safety delivery across North Yorkshire)
- Domestic abuse/ Violence Against Women and Girls (VAWG)
- Early intervention and prevention (serious and organised crime)
- Hate crime and community cohesion.

Safer York Partnership is also in the process of updating its strategy. This will be the ninth strategy since it was established in 1998. The latest strategy was in November 2023 and the priorities included:

- Keeping City Centre Safe
- Counter Terrorism: Protect, Prepare, Prevent
- Domestic Abuse
- Safer Supported Communities
- Serious Organised Crime: County Lines, Exploitation and Modern Slavery
- Serious Violence

To monitor progress of the Serious Violence Duty, local governance arrangements have been established through North Yorkshire Community Safety Partnership and Safer York Partnership.

Grant Programme Summary

Projects/initiatives must support a pro-active, sustainable, outcomes focused approach to **prevention, early intervention and diversion**, from Anti-Social Behaviour and Crime, including Serious Violence, that addresses (re)-offending , (re)-victimisation and Community Safety / Serious Violence priorities, using the following activity / delivery types:

- Universal Awareness Raising / Prevention / Education-based activity to young people
- Universal Awareness Raising / Prevention / Education-based activity to adults
- Training (professionals and / or community) activity
- Targeted Diversionary activity (non-sport)
- Targeted Diversionary activity (sport)
- Therapeutic activity
- Targeted Early Intervention Accommodation
- Targeted Early Intervention Education, Employment and Training
- Targeted Early Intervention Emotional Health
- Targeted Positive Relationship(s) activity



- Targeted Parenting Programme
- Targeted Community / Location activity, including Community Based Volunteers
- Targeted Desistance activity to stop (re)offending
- Weapon amnesty

The maximum amount available for each application to this fund is £30,000.00.

Eligibility

Any community group, organisation, or individual linked to an organisation can apply for this funding, however the proposed project/initiative:

- **must benefit North Yorkshire / York communities directly;**
- explain how the project adds value;
- evidence how the project links to local / strategic Community Safety priorities and / or the Serious Violence Duty priorities;
- be **fully supported by the appropriate Community Safety Partnership;** (Safer York Partnership [SYP] or North Yorkshire Community Safety Partnership [NYCSP]), **specific to where the project/initiative will be delivered.**

Contact details for each local Community Safety team are provided towards the end of this document.

Points to consider before completing your application form

The application form provides you with the opportunity to present your project to the funding panel and evidence how it will support North Yorkshire / York to address community safety / serious violence priorities. Outlined below are the key pieces of information required to be included, to maximise the chance of success.

All applications should include **measurable outcomes** and demonstrate how they **add value** or **address a gap** in delivery. Applications are most likely to be successful if they evidence how they will deliver positive change in relation to one or more of the key priorities; clearly identify one or more of the beneficiary groups stated; clearly state how they support links with Community Safety teams and evidence how they will deliver positive outcomes for beneficiaries of the project/initiative.

Partnership applications are encouraged. It is key that all projects support the local Community Safety teams across North Yorkshire and City of York and must have **relevant sign-off** prior to submission.

The final funding decision rests with the panel / PFCC if required.

Application Form Guidance

Project Details

New / existing project (150 words): your response to this should identify if your project is new or existing. If your project is new, the response should explain how the proposal addresses a gap in delivery; what will this project do that existing services don't? If your project is existing, the response should explain how this funding will add value and expand or develop the project further.

Explanation of your project and what you hope to achieve (300 words): your response to this question should describe your project in detail (referencing the specific aims and priorities that it will support) and including;

- how your project adds value or addresses a gap;
- what you hope to achieve overall and how;
- who will deliver your project;
- who the project is aimed at supporting i.e. who will benefit most from your project (referring to the specific targeted groups it will support, how the project participants will be identified, targeted and referred into the project, how many people the project hopes to support);
 - For example, if your project is to deliver a diversionary activity to a targeted group of young people, how will you ensure young people most in need are identified to access and engage in the activity?
- Timescales.

How will the project deliver against North Yorkshire and York Community Safety / SVD key priorities? (150 words): your response to this question should explain how it will address the specific aims and priorities it is focusing on. What activities / interventions will be delivered that are linked to the priorities and how will this be achieved?

Explanation of need and demand, with evidence (200 words): your response to this question should include what has led you to submit the application; what **specific priorities and issues** relating to community safety / serious violence your project is trying to address;

- how you know this project/initiative is needed i.e. what evidence you have that there is **local need and demand** for this service and how you know this;
- outline the level of demand e.g. any information you have regarding the number of people in need (referring to the beneficiary groups and serious violence priorities that it will support);
- Consider if your scheme links in with other projects or partners. If it does, how will your project **address a gap or add value?**

Beneficiaries

Beneficiaries; those taking part in the project/initiative you are proposing to deliver must include one or more of the following groups:

- Individuals / groups **not involved in offending activity; project targeted at specific location / community**

- Area based service delivery should be focused on activity within key priority wards, or areas that have proportionately high volumes of Anti-Social Behaviour or Crime types listed within the Serious Violence profile above;
- Please identify if part of the Clear Hold Build Approach (Scarborough and York only, local contacts on pages 7 and 8)
<https://www.gov.uk/government/news/government-announces-crackdown-against-organised-criminal-gangs>).
- Individuals / groups at risk of **offending** (including serious violence)
 - Identify if high risk
- Individuals / groups **involved in offending** (including serious violence)
- Individuals / groups at risk of **becoming a victim** (including serious violence)
- Individuals / groups at risk of **repeat victimisation** (including serious violence)

Identify and explain how the groups above will benefit from the project: (100 words maximum per category): your response should include how the beneficiaries will be targeted to positively engage in the project. For example, if your project is to deliver a diversionary activity to a targeted group of young people, how will you ensure **young people who need it most can access and engage in the activity**? What are the anticipated minimum numbers of individuals you will engage? What will they **achieve from being involved** in the project?

How will you measure the outcomes of your project and evidence success? (300 words): your response to this question should outline how you will measure that your project has delivered the outcomes you wanted it to; and how will you know if the positive change you set out to deliver has been achieved?

- What outcomes can you demonstrate from your baseline and how do these relate to the specific priorities and themes you are aiming to address?
- What is the impact and legacy from the project?
- What measures will you use to show success and positive change? For example, if your project is to deliver training to targeted groups to raise awareness, how will you know that individuals who took part increased their knowledge and are less likely to become involved in Anti-Social Behaviour or Crime?

Financial Breakdown

Please identify if this funding will fully or partially fund the project and provide a **specific breakdown** of the funding requested. The CSSV Fund **cannot provide a generic contribution** to an overall project. Also explain how you will ensure the sustainability and legacy of the project beyond the life of the funding.

Timescales for project delivery and funds spent

- Please indicate all Quarters in which your project will be delivered and funds spent
- **Funds spent must match project delivery** i.e. If your project will be delivered from April 2024 – April 2025, Quarterly spend must also take place in this time
- Please highlight all relevant Quarters with delivery and projected spend

Community Safety and Serious Violence Fund applications are most likely to be successful if they evidence how they will deliver positive change in relation to one or more of the key priorities



outlined above; clearly identify one or more of the beneficiary groups stated; clearly state how they support links with Community Safety teams and evidence how they will deliver positive outcomes for beneficiaries of the project/initiative.

Community Safety Partnerships

Partnership applications are encouraged. As a **minimum**, all projects must have **relevant sign-off** from the appropriate Community Safety Partnership (SYP or NYCSP) or local Community Safety Hub team prior to submission.

It is advised to make contact with your local team to discuss how your project/initiative adds value and supports local priorities **before** submitting your application.

Community Safety Partnership Contacts:

Head of York Community Safety - Jane Mowat
Email – jane.mowat@york.gov.uk

Head of North Yorkshire Community Safety and CCTV – Odette Robson
Email – Odette.Robson@northyorks.gov.uk

Scarborough – Paul Romans
Email – paul.romans@northyorks.gov.uk

Ryedale – Bridget Skaife
Email – bridget.skaife@northyorks.gov.uk

Harrogate – Julia Stack
Email – julia.stack@northyorks.gov.uk

Hambleton – Helenor Gwatkin
Email – helenor.gwatkin@northyorks.gov.uk

Richmondshire – Joanne Butler
Email – joanne.butler@northyorks.gov.uk

Selby – Suzanne Sweeting
Email – ssweeting@northyorks.gov.uk

Craven – Stacey Reffin
Email – sreffin@northyorks.gov.uk

City Of York – Paul Morrison
Email – paul.morrison@york.gov.uk

How will my application be assessed?

A panel, convened by the Office of the Police Fire and Crime Commissioner and including representatives from statutory agencies involved in delivering this work, will consider to what extent the application provides evidence that the proposed project will deliver against Community Safety and / or Serious Violence aims and contribute towards local priorities of the area in which the project will be taken forward.

If upon receipt of your application we require clarity relating to the information contained within it, we may contact you directly before sharing with the panel to review.

On occasion, it may be necessary for decisions to be made outside of set timescales. In these circumstances, a panel member from each organisation will always be consulted.

The closing dates for applications will be on the PFCC website and can be found here:

[Community Safety Serious Violence Fund - Police, Fire and Crime Commissioner North Yorkshire \(northyorkshire-pfcc.gov.uk\)](http://northyorkshire-pfcc.gov.uk)

Please note late applications will not be considered.

As a condition of receiving the funding, any successful applicant will be required to submit a Quarterly and End of Project monitoring report (subject to the discretion of the Commissioner), detailing and evidencing how the money has been spent, the positive change it is achieving, the benefits it has brought the local community and the overall impact of the project in relation to the specific priorities.

All successful applicants will be required to evidence how the money has been spent and complete and sign a Document of Understanding and Grant Agreement prior to the grant being released. A representative of the Commissioner or partner agency may request to visit the project supported by this funding.

Payment Details

If your application has been successful, the Commissioner will arrange for the funding to be provided to you via your designated bank account, subject to completion of the Agreements outlined above.

Please note:

- Payments are usually made by electronic BACS transfer to the named organisation.
- Evidence of the bank account (name, account number and sort code) relating to the account where the money is to be paid will be required e.g. scanned paying-in slip.
- Evidence of the expenditure of the grant must be retained and made available to the Commissioner as part of the End of Project report.
- Any changes in the way the grant is to be used must be discussed and agreed with the Commissioning and Partnerships Manager on behalf of the Police, Fire and Crime Commissioner.



Contact Information

If you wish to submit an application to the Community Safety and Serious Violence Fund, you can do so by downloading the application from the PFCC website:

[Community Safety Serious Violence Fund - Police, Fire and Crime Commissioner North Yorkshire \(northyorkshire-pfcc.gov.uk\)](http://northyorkshire-pfcc.gov.uk)

Completed applications with the relevant approval should be sent via email to the following address:
nicole.hutchinson@northyorkshire.police.uk