

North Yorkshire Police
Record of Meeting



Meeting: Joint Independent Audit Committee
Time and date: 15:00 30th November 2023
Location: Hybrid Meeting
Chair: Stuart Green

Attendees:

Name	Role
Roman Pronyszyn	Member – Vice Chair
Michael Porter	PFCC's Chief Finance Officer 151
Louise Branford – White	Chief Finance Officer
Donald Stone	Risk & Planning Manager
Alex Judge	Member
Dan Harrison	Internal Audit (RSM)
Philip Church	Internal Audit (RSM)
Heather Cook	Member
ACC Scott Bisset	Assistant Chief Constable
Gordon McQueen	Head of ICT
Stuart Green	Member
S Yapp	Personal Assistant to the Chief Officer Team

Apologies:

Name	Role
Lisa Stitt	Assistant Chief Officer
Lisa Winward	Chief Constable
DCC Hussain	Deputy Chief Constable
Rebecca Barren	Head of BDA
Simon Dennis	Chief Executive & Monitoring Officer

Items and Decisions:

No.	Discussion	Outcome / Decision
734	<p><u>Attendance, Apologies and Welcome</u> Apologies were recorded.</p>	
735	<p><u>Declaration of Interest</u> RP declared his declaration of interest for the records. RP declared an interest as a Parish Councillor in an area covered by North Yorkshire Police and Fire services.</p>	
736	<p><u>Minutes of previous meeting</u> The minutes were approved for publication.</p>	
737	<p><u>Matters arising</u> There were no matters arising from the previous meeting that were not included on the agenda for this meeting.</p>	
738	<p><u>Internal Audit</u></p> <ul style="list-style-type: none"> • Progress Report Action for SY to set up an additional RSM folder, this to allow reports to be shared as they become ready titled JIAC – Pre-Meeting folder to allow members. • Emergency Services Sector Briefing No questions raised. 	Action 59
739	<p><u>Audit Recommendation Tracker</u> Overdue reports have moved on to exception with the hope to close. Communications Audit has closed. Member queried on what is considered as by exception. DS provided an overview of how decisions were made.</p>	
741	<p><u>JIAC Forward Planner</u> DS asked for members consideration if In -Year Financial Reporting and MTFP items need to come to each meeting. It was agreed to bring to the meeting in March and September. It was also agreed to hold the MCA workshop and the transparency meeting. prior to the next meeting. Familiarisation workshops to be set up through 2024.</p>	
742	<p><u>HMICFRS Reports & Recommendations Tracker</u> ACC SB provided a brief overview of the HMIC report updates, this is expected to be published in March 2024, ACC Bisset advised that NYP has not yet received their grading. The Chair offered his thanks to NYP for their professionalism and extended the offer of support if required.</p>	

No.	Discussion	Outcome / Decision
743	<p><u>Risk Register and Business Continuity Overview</u> DS provide an update and open for questions. GM provided a response to the query on the ICT risk. Officers provided a comprehensive response on why the vacancy factor has been implemented.</p>	
744	<p><u>Civil Claims Overview</u> MP opened for questions. No questions were raised</p>	
745	<p><u>Information Assurance Report</u> Member asked if the staffing in the team that dealt with FOI was more consistent. The ACC advised that this is a challenging area to retain staff within, and we have difficulty with consistency in performance when colleagues move on. When the team operates without vacancies, performance is sustainable as demonstrated in recent month our performance is now hitting over 80% compliance.</p>	
746	<p><u>Financial Monitoring</u> No updates, these reports will now come to the March and September meetings only as agreed at the JIAC Planner item.</p>	
747	<p><u>External Audit update</u> GB opened for questions. ACC SB advised that the force has fully addressed the cause for concern, and it has been closed by HMIC. Chair extended his thanks to the Michael and the finance team. GB also extended his thanks to the professionalism of the finance department.</p>	
748	<p><u>Final Account</u> MP advised the accounts to have been finalised.</p>	
749	<p><u>Annual Governance Statement</u> DS introduced the latest version of the of the report and requested any feedback outside the meeting. The Chair congratulated DS on the report and maintained this was a great report. Members agreed for the report to be approved.</p>	
750	<p><u>Closed Items</u> ACC Bisset agreed that the force would bring exhibits update to the next meeting.</p>	
751	<p><u>Date of future meeting</u> 18th June 2024</p>	
752	<p>The next meeting of the JIAC will take place on Tuesday 19th March 2024 at 15.00 hrs. Date changed to April 18th 15:00</p>	

Actions Agreed:

No.	Action / Update	Owner	Date Issued	Date Closed
56	<u>Internal Audit: Fleet Management</u> Michael Porter to provide members with the internal audit report which he gave to the Executive Board, this to allow progress to be shared with members in relation to the Fleet Management Report. MP to provide an update in the November meeting.	MP	21.03.2023	Closed 30.11.2023
58	<u>Internal Audit</u> Member asked if retention was a problem for NYP. DH to return with a response at the next meeting. 30.11.2023 – Keep open until the next meeting (April) meeting.	DH/ PC	19.09.2023	
59	<u>Internal Audit</u> Action for SY to set up an additional RSM folder, this to allow reports to be shared as they become ready titled JIAC – Pre-Meeting folder to allow members to read the reports in good time.	SY	30.11.2023	Closed