

NORTH YORKSHIRE POLICE FIRE & CRIME COMMISSIONER FIRE & RESCUE AUTHORITY

Pension Board

Draft Minutes of the meeting of the Pension Board held on Thursday 15th December 2022

PRESENT:

Employer Representatives: Jonathan Dyson – Chief Fire Officer (Chair)
Marc Warren – Group Manager Scarborough & Ryedale District

Member Representatives: Steve Howley - FBU Representative & Deputy Chair
Paul James - FBU Representative

Advisors in attendance: Catherine Hulbert - People Operations Manager
Sarah MEKINS - Senior People Advisor

Sam LAW - Interim Secretariat to NYPFCCFRA

The agenda, reports and minutes for this meeting are on NYFRS's website.

PLEASE NOTE: All actions are recorded in section 10 of the minutes

Minute Number	ITEM OF BUSINESS	To be actioned by: -
1.	APOLOGIES FOR ABSENCE / REPRESENTATION AT MEETINGS	
	Apologies received from Mat Walker, James Manning, and Helen Scargill; quorum met. Catherine Hulbert was welcomed to the meeting; Catherine will attend on behalf of People Services.	
2.	PREVIOUS MINUTES AND MATTERS ARISING	
	The minutes of the meeting on 13 th October were agreed as an accurate record. It was confirmed the issues with the monthly returns to WYPF reported at the last meeting had been resolved. Steve Howley outlined the background to a recent appeal hearing and disappointment at the decision of PFCC relating to remedy and reported the FBU are considering formal action.	
3.	ACTION / DECISION LOG REVIEW	
	The action log was reviewed, and updates given.	
4.	DECLARATIONS OF ANY PERSONAL OR PREJUDICIAL INTERESTS	

	No conflicts of interest were declared.	
5.	PENSIONS UPDATE (by exception)	
	<p>Sarah Mekins confirmed she will report by exception or where needed on the administration strategy</p> <p>The monthly report from the WYPF is uploaded to the Pension Board site. The December monthly report is the latest edition.</p> <p><u>Scheme Membership Information</u> – Sarah highlighted the significant increase in the number of members who have registered. Nellie Murray was commended for the work she has undertaken to contact every member who has not registered for self-service and encourage them to do so.</p> <p><u>Internal Dispute Resolution Procedure (IDRP)</u> Nothing to report</p> <p><u>Firefighters' Pension Schemes Bulletins Update</u> The bulletins are being circulated to all members.</p>	
6.	WEST YORKSHIRE PENSION FUND UPDATE Report of the Pension Provider	
	<p>In Helen's absence, Sarah updated on the monthly report from WYPF.</p> <p>Membership numbers confirmed that all active members are now in the 2015 scheme. The membership numbers and dashboards were discussed and the update from WYPF that some monthly postings for October and November may not have been processed.</p> <p>Sarah confirmed the 2 actions highlighted in red in the December report have been dealt with. Ill health cases were discussed, and Sarah outlined how this worked and that the appropriate action had been taken where necessary. A response has been sent to the consultation from HMRC on public service pensions remedy.</p> <p>Catherine confirmed senior members of People Services have received specific training from Claire Johnson on how to complete the relevant ill health forms on behalf of NYFRS and now understand the significance of the information included within.</p> <p>Work is underway to prepare for the new dashboards.</p>	
7.	RISK REGISTER	
	<p>Sarah Mekins shared a copy of the draft risk register. Ownership was discussed and who this should be as it needs to be a single owner, this will be progressed and incorporated into the Corporate Risk Register.</p> <p>ACTION: An extraordinary Pension Board will be arranged at the end of January to discuss the risk register.</p>	
8.	BREACH REGISTER	
	No breaches to report.	
9.	ANY OTHER BUSINESS	

	None	
10.	AGREED ACTIONS	
	Risk Register - An extraordinary Pension Board will be arranged at the end of January to discuss the risk register.	
11.	PROPOSED MEETINGS - 2023	
	<ul style="list-style-type: none"> • 29 March • 28 June • 28 September • 13 December 	

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