

NORTH YORKSHIRE POLICE				Month	10					FORM REF: 31		
BUSINESS MILEAGE CLAIM FORM				Year	2024	Cost Centre						
(This form is not for re-location claims)				Car Reg								
Name	Jo Coles			Date of change of car (If applicable)								
Pin No				Engine CC	This must be the actual Engine CC from your V5 Reg document							
Collar No				Home post code								
										A	B	
Date	Journey Start Location	Start Time 00:00	Post Code	Places visited	Journey Finish Location	Finish Time 00:00	Post Code	Reason/s for Journey eg: Meeting (Drop Down fields)	Miles Travelled	Home to Work Mileage to Deduct Ref: Point 1	Miles Claimed (A minus B)	
01.10.24	Home	08:00	Home	HQ	Northallerton	09:00	DL6 1BF	Meetings and ceremony	33	0	33	
01.10.24	HQ	20:30	DL6 1BF	HQ	Home	21:30	Home	Meetings and Ceremony	33	0	33	
09.10.24	Home	08:00	Home	Harrogate	Harrogate	09:00	HG3 1FR	Meeting	25	0	25	
09.10.24	Harrogate	14:00	HG3 1FR	Harrogate	Home	13:00	Home	Meeting	25	0	25	
15.10.24	Home	08:00	Home	Harrogate	Harrogate	09:00	HG3 1FR	Meeting	25	0	25	
15.10.24	Harrogate	14:00	HG3 1FR	Harrogate	Home	15:00	Home	Meeting	25	0	25	
23.10.24	Home	08:00	Home	Athena House	Athena House	08:30	YO30 4XF	Meeting	4.5	0	4.5	
23.10.24	Athena House	14:00	YO30 4XF	Athena House	Home	14:30	Home	Meeting	4.5	0	4.5	
											0	
											0	
											0	
											0	
											0	
											0	
											0	
											0	
											0	
										Total Miles	175	