

## PUBLIC TRANSPORT, FOOD, ACCOMODATION AND OTHER INCIDENTAL EXPENSES

<b>Name</b>	Jo Coles	<b>Month</b>	October	<b>Area / Department</b>	PFC
<b>Pin No</b>		<b>Year</b>	2025	<b>Section</b>	
<b>Collar No</b>				<b>Cost Centre</b>	

Date	Reason/s for expense eg: Meeting	Duty start time eg: 13.00	Duty finish time eg: 14.00	Total duty time (Hrs)	Description of expense incurred (Receipts must be attached)	Amount of expenditure
13/10/2025	Meeting - Harrogate	17:10	18:10		Parking	£1.77
Total Claim						£ 1.77