



Monthly Report to SIRO on Work in Progress to Comply with Data Protection Legislation and the Identification of Risks

February 2026

Data Controller	York and North Yorkshire Combined Authority (YNYCA) in its capacity as North Yorkshire Fire and Rescue Authority
Author	Becky Cannon, Data Protection Officer
Date	February 2026

Summary of Work in Progress and Identified Risks - Monthly Update

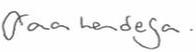
The purpose of this report is to provide an update to the SIRO on work in progress to comply with the Data Protection Act 2018, incorporating the GDPR (Part 2) and Law Enforcement Processing (Part 3). The report also identifies subject matter risks and appropriate mitigation.

A guide to the report and which requirements are being considered can be viewed in **Appendix A**.

SIRO Sign Off and Any Additional Commentary

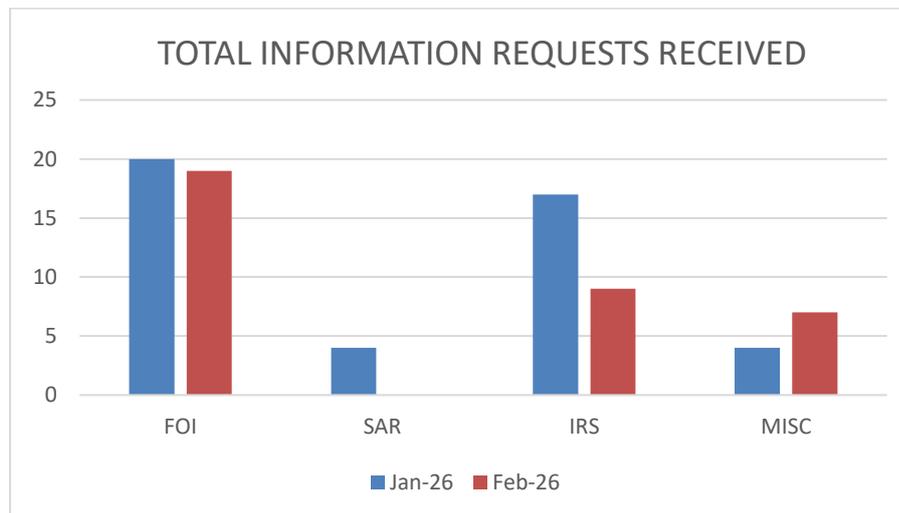
The Senior Information Risk Owner (SIRO) for North Yorkshire Fire and Rescue Service is responsible for accepting any residual risks associated with the compliance with the data protection legislation.

As this report is a submission to the SIRO for consideration, the section below allows the SIRO to confirm acceptance of the content of the report and allows any additional commentary.

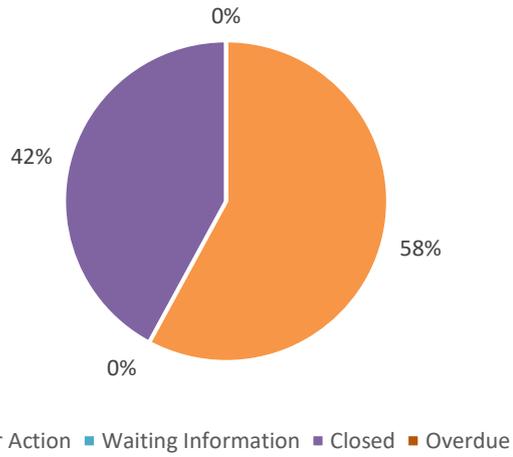
SIRO Name	Damian Henderson
Signature	
Date	10/03/2026
Any additional commentary on action plan and/or risk	Thank you for the report. This will be discussed today at the Appropriate Authorities meeting.

Key updates this reporting period:

- **Backlog activity** – The ICO Toolkits for Data Protection and Information Security have now been replaced with the most recent ICO Accountability Tracker – a tool provided by the regulator to track compliance. NYFRS are at 42% fully compliant, 42% partially complaint, and 14.5% not meeting compliance. A total of 5 controls (1.5%) are not applicable to the Fire Service. All the controls have now been assessed and have been allocated actions to document what input is required from other business areas.
- **Data Protection Impact Assessments** – There were 0 new screening forms received in February 2026.
- **Data Processing Contracts** – 0 DPCs have been completed in February 2026. None in progress. Support from the YNYCA is being received and legal coverage is being explored through this avenue.
- **Information Sharing Agreements** - In February 2026, no new ISA requests were received by CDU and there are no ISAs ongoing.
- **Data Breaches and Security Incidents** - During February 2026, we received 1 information security incidents (NEAR MISS)
- **Civil Disclosure Unit Compliance activity February 2026:**
 - o 9 IRS requests – 9 have been dealt with in time
 - o 19 FOI requests – 8 have been dealt with in time, 11 are pending but not late
 - o 7 MISC requests – 6 have been dealt with in time, 1 is pending but not late
 - o 0 SAR requests



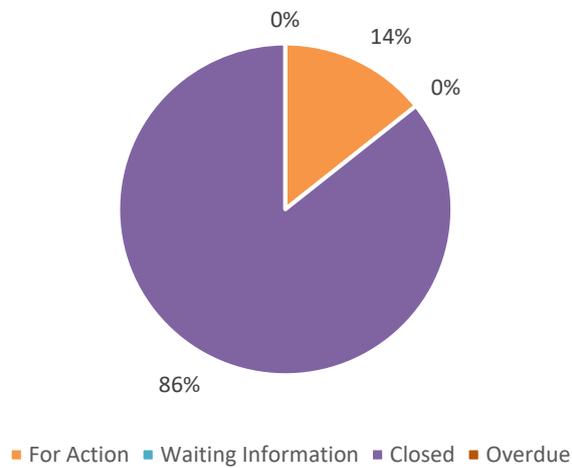
FOI BY CURRENT STATUS



IRS BY CURRENT STATUS



MISC BY CURRENT STATUS



- **Training** - As of 28 February, there were 683 (+7 on last report) LearnPro users. The following completion rates were recorded for the mandatory e-learning training modules:
 - GDPR = 39 (+10 since last report) users have not yet completed this training. Completion rate: 94.2%
 - Protecting Information (all Watch/on-call based staff) = 135 (+2 since last report) users have not yet completed this training. Completion rate: 80.2%
 - Protecting Information Level 1 – This module no longer appears on LearnPro
 - Please note, these completion rates are not completely accurate as not everyone in Service will need to complete all modules, but we currently have no way of tracking who should be completing which modules. Work will be planned in with the new E-Learning Coordinator once the role is filled.

- **Resourcing** – From 22 May 2025, the Information Compliance Officer is expected to be out of office until March 2026. The Data Protection Officer for YNYCA will cover daily responsibilities.

Appendix A: A guide to the report



Appendix A.docx