

NORTH YORKSHIRE POLICE										FORM REF: 31		
BUSINESS MILEAGE CLAIM FORM												
(This form is not for re-location claims)												
Name			Date of change of car (If applicable)			Cost Centre						
Jo Coles												
Pin No			Engine CC			This must be the actual Engine CC from your V5 Reg document						
Collar No			Home post code									
										A	B	
Date	Journey Start Location	Start Time 00:00	Post Code	Places visited	Journey Finish Location	Finish Time 00:00	Post Code	Reason/s for Journey eg: Meeting (Drop Down fields)	Miles Travelled	Home to Work Mileage to Deduct Ref: Point 1	Miles Claimed (A minus B)	
04/03/2026	West Offices	09:40	YO1 6GA	Murton Park	York	10:00	YO19 5UF	Visit	4	0	4	
04/03/2026	York	11:00	YO19 5UF	Murton Park	West Offices	11:20	YO1 6GA	Visit	4	0	4	
10/03/2026	West Offices	09:30	YO1 6GA	HMP Askham Grange	Askham Richard	09:50	YO23 3FT	Event	6	0	6	
10/03/2026	Askham Richard	15:00	YO23 3FT	HMP Askham Grange	West Offices	15:20	YO1 6GA	Event	6	0	6	
11/03/2026	West Offices	09:30	YO1 6GA	Scarborough Women's Centre	Scarborough	11:00	YO11 1JH	Event	40	0	40	
11/03/2026	Scarborough	14:00	YO11 1JH	Scarborough Women's Centre	West Offices	15:30	YO1 6GA	Event	40	0	40	
17/03/2026	West Offices	08:45	YO1 6GA	Harrogate Pavillions	Harrogate	09:30	HG2 8NZ	Event	20	0	20	
17/03/2026	Harrogate	13:00	HG2 8NZ	Harrogate Pavillions	West Offices	13:45	YO1 6GA	Event	20	0	20	
18/03/2026	West Offices	09:30	YO1 6GA	Langdale	Pickering	10:15	YO18 7JL	Visit	26	0	26	
18/03/2026	Pickering	15:00	YO18 7JL	Langdale	West Offices	15:45	YO1 6GA	Visit	26	0	26	
19/03/2026	West Offices	09:30	YO1 6GA	Tadcaster Barn	Tadcaster	10:00	LS24 9HA	Visit	10	0	10	
19/03/2026	Tadcaster	12:30	LS24 9HA	Tadcaster Barn	West Offices	13:00	YO1 6GA	Visit	10	0	10	
20/03/2026	West Offices	13:30	YO1 6GA	Acomb Front Street	Acomb	14:00	YO24 3BR	Meeting	3	0	3	
20/03/2026	Acomb	15:00	YO24 3BR	Acomb Front Street	West Offices	15:30	YO1 6GA	Meeting	3	0	3	
										<b>Total Miles</b>	<b>218</b>	