

# YORK & NORTH YORKSHIRE COMBINED AUTHORITY

## FIRE & RESCUE AUTHORITY

### Pension Board

Approved Minutes of the meeting of the Pension Board held on Thursday 24 April 2025

#### PRESENT:

**Employer Representatives** Jonathan DYSON – Chief Fire Officer (Chair)  
Louise Branford-White – Head of Finance  
Marc Warren – GM Scarborough & Ryedale District

**Member Representatives:** James MANNING - FOA Representative

**Advisors in attendance:** Catherine Hulbert – People Services Operations  
Manager  
Helen SCARGILL – WYPF  
Sarah MEKINS - Senior People Advisor

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**The agenda, reports and minutes for this meeting are on NYFRS's website.**

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<b>Minute Number</b>	<b>ITEM OF BUSINESS</b>	<b>To be actioned by: -</b>
<b>1.</b>	<b>WELCOME AND INTRODUCTIONS</b>	
	J Dyson welcomed everyone to the meeting.	
<b>2.</b>	<b>APOLOGIES FOR ABSENCE / REPRESENTATION AT MEETINGS</b>	
	Apologies received from Leanne Patterson and Paul James.  No FBU representative is available to attend, CFO Dyson has given S Howley dispensation to attend from Station today to provide employee representation.	
<b>3.</b>	<b>ACTION / DECISION LOG REVIEW</b>	
	The action log was reviewed and updated.	
<b>4</b>	<b>DECLARATIONS OF ANY PERSONAL OR PREJUDICIAL INTERESTS</b>	
	No conflicts of interest were declared.	
<b>5.</b>	<b>ITEMS FOR DISCUSSION</b>	

	<p>Louise Branford-White updated the Board and took them through her report. NYFRS continue to work closely with WYPF on sending out the active RSS by the deadline of 30 June, the deferred members RSS will follow shortly after June and running parallel are the pensioner ICR-SS for the tapered and unprotected pensioners and finally the full protected pensions will be later in the year. This is a revised update from the published report.</p> <p>The matching exercise for the pension dashboards will be processed for the deadline of 31 October 2025.</p> <p>Louise and Sarah confirmed members can access their information prior to the launch of the new dashboard via the online service and details are sent out regularly to encourage members to register for My Pension Online.</p> <p>A query was raised about members not receiving pension information and in particular one member who has retired without receiving a response. Louise requested the specific case details were sent to her direct and she will follow-up and respond. Helen offered to assist and check WYPF records.</p>	
<b>6.</b>	<p><b>WEST YORKSHIRE PENSION FUND UPDATE</b> <b>Report of the Pension Provider</b></p>	
	<p>Helen took the Board through the WYPF Monthly Report for April and highlighted the issues processing deferred benefits set up on leaving and pensions estimates due to the high volumes of work, and it is hoped this will improve.</p> <p>Membership web numbers for North Yorkshire are good, Marc suggested including a paragraph to encourage sign-up as part of the statements sent out by WYPF. Helen agreed it was a good idea but might not be possible immediately, but it may be something that can be done in the future. <b>ACTION:</b> HS will raise the question and report back.</p> <p>Helen reminded the Board to ensure staff who are responsible for Matthews are kept up to date with the WYPF monthly reports as all information is recorded including updates and work requiring action.</p> <p>Helen outlined the software issues which had resulted in the breach, the issues have now been resolved and WYPF have started to run rollback.</p> <p>The Affinity Connect upcoming sessions were highlighted.</p>	
<b>7.</b>	<p><b>RISK REGISTER</b></p>	
	<p>LBW reported an improving position as demonstrated in the report.</p>	

<b>8.</b>	<b>BREACH REGISTER</b>	
	LBW reported on the Breach which the Board are aware of relating to the RSS. The breach has been reported by WYPF and NYFRS will do so by 30 April.	
<b>9.</b>	<b>ANY OTHER BUSINESS</b>	
	The Board discussed the two IDRPs submitted, Helen outlined the process including submission to the Ombudsman. <b>ACTION:</b> LBW to update on number of IDRPs received.	
<b>10.</b>	<b>PROPOSED FUTURE MEETINGS</b>	
	Date of next meeting – 24 July 2025	