

PUBLIC TRANSPORT, FOOD, ACCOMODATION AND OTHER INCIDENTAL EXPENSES					
Name	Jo Coles	Month	June	Area / Department	PFC
Pin No		Year	2026	Section	
Collar No				Cost Centre	

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Pin No				Year	2026	Section	
Collar No						Cost Centre	
Date	Reason/s for expense eg: Meeting	Duty start time eg: 13.00	Duty finish time eg: 14.00	Total duty time (Hrs)	Description of expense incurred (Receipts must be attached)	Amount of expenditure	
23/06/2026	Event	10:29	16:29		Parking in Scarborough	£4.00	
Total Claim							£ 4.00